1. Course Details:

Course Code : BANK-006
Course Title : Financial Planning and Forecasting and the Preparation of Budgets
Course Duration : 5 Days

2. Course Overview

- All organizations use budgets and forecasting as a means of providing and updating tactical operational plans and controlling costs. But global organizations use these tools, and other tools, within a framework designed specifically to develop and implement business strategy and organizational performance management. This course is essential for all who need to master their budgeting and financial forecasting skills by learning how to use the tools available in the Excel program.

3. Learning Outcomes:

- Translate the strategic plan of the company on how to build the current budgets
- Investment that serve short and long-term targets
- Use of quantitative methods in financial forecasting
- Design a financial model using the Excel program to prepare the current budget of the organizations
- Application of liability accounting and performance evaluation
- Designing a financial model to evaluate investment projects using the Excel program

4. Course Contents:

Strategic Planning

- Formulating the company strategy
- Strategic Analysis: Analysis of the internal and external environment of SWOT Analysis
- Strategic Analysis: Porter's five forces
- Strategic Analysis: PESTLE
- Strategic objectives and their role in drafting the long-term goals of the company

Quantitative methods of financial forecasting in budget estimates

- The studies on which the revenue estimate is based
- Analyze actual revenue results
- Study the economic conditions of markets and distribution areas
- Determine the sales structure
- Determine the prices of the products that make up the sales structure
- Estimation of time series
- Estimate the overall trend

- Predict quarterly revenue for a company of seasonal nature using MS Excel

Preparation of financial statements

- Estimate production budget
- Estimate the budget of production costs
- Assessment of procurement requirements and inventory scheduling
- Appreciation of sales and administrative expenses
- Estimated income statement numbers
- Cash budget numbers
- Designing a Budget Model for a Virtual Company using MS Excel

Accountability of responsibility and construction of performance appraisal standards

- Quadratic analysis of budget deviations
- Analysis of income deviations
- Investigation of deviations
- Identification of responsibility centers
- Evaluate the performance of responsibility centers

Financial planning and long-term investment

- Time value of money
- Estimated income lists for the project
- Cash flow layout
- Determine the appropriate discount rate for the project
- Cost of Capital
- Net present value of the project is calculated
- Calculating the internal rate of return and the adjusted internal rate of return
- Discounted Payback Period
- Designing a long-term investment valuation model using MS Excel

5. Our Methodology:

- Make coaching and monitoring innovative and using modern
- Media training also using on the go training by using interactive means and focusing on
- The exercises, practical applications and real situations study.
- Live delivery method, instructor-led training.
- Experienced consultant, trainers, and professional.
- Qualified trainer with high-level experience

6. Attendance Reports:

- Send daily attendance reports to trainingdep

- Send full attendance report to training dep. by the end of thecourse
- Attend 100 % from the course days also providedaily
- Issue attendance certificate for participant who attend minimum 80% from the course duration

7. Pre/Post Reports:

- Pre- assessment before starting training.
- Post assessment after finish training
- Full report for the deferent between Pre-& Post assessment

8. Who Should Attend?

- Financial managers
- Deputy financial directors
- Investment managers
- Planning managers
- Internal auditors
- Financial reportingspecialists
- Accountants, project managers and budget analysts